

## Standards Verifier

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### Purpose of the Role

Be the responsible expert in terms of specification interpretation and verifier standardisation for a range of programmes within a PSA. To monitor assessment and internal verification for a range of programmes within a Principal Subject Area (PSA) in order to report on national standards across centres.

### Key Accountabilities

Covering a defined range of BTEC Next Generation programmes in a given sector, the Standards Verifier (SV) will:

- Undertake sampling of learner work within defined parameters and rules to establish that assessment outcomes and internal verification processes meet national standards
- Provide sampling-related support and development to centres
- Produce reports for centres and Pearson on: the sampling undertaken, outcomes reached and support provided
- Apply appropriate sanctions where it is deemed that flawed assessment or internal verification decisions or processes mean that national standards are not met
- Produce targeted actions for centres to assist with remedial action where national standards are not being upheld
- Support centres to understand and implement identified actions
- Report back to Pearson and centres following SV activity as per service-level agreements
- Provide source materials for the standardisation of centre assessors, internal verifiers and Lead Internal Verifiers as requested
- Undertake any other duties appropriate to the work of Vocational Assessment in relation to this role.

## Previous Work Experience

### Essential

- Significant experience in delivering and assessing BTEC qualifications.
- Evidence of Continuous Professional Development (CPD) in the field of assessment and delivery of vocational qualifications.

### Desirable

- A willingness to engage in online training and standardisation and to use technology-based approaches to communication and centre support.

## Skills and Knowledge

### Essential

- A clear understanding of the educational landscape and regulatory requirements for qualifications within the Qualification and Credit Framework (QCF).
- Excellent communication, written, verbal, IT and interpersonal skills.
- A good working knowledge of the specifications that comprise the area of expertise for the role.
- A customer-focused approach.
- The ability to meet deadlines.
- Ability to develop and monitor clear action plans.
- Ability to work effectively as part of a team.
- Ability to understand the implications of decisions taken on Pearson's behalf and not to operate outside the sphere of responsibility defined within this job description.

### Desirable

- Word processing and basic spreadsheet manipulation

## Requirements

Any associate undertaking this role must:

- Have personal IT equipment capable of running Pearson required software.
- Have a suitable internet connection.
- Have a personal and secure email account.
- Have a postal address in the United Kingdom or Republic of Ireland.

- Declare any conflicts of interest that could impact on the role.
- Availability of 10 to 30 days, dependent upon the requirements and workload for the sector, in any given year.
- Abide by the terms of conditions as stated in the contract for work.