

FAQs

What is an Assessment Associate?

Assessment Associate (AAs) is the term Pearson Edexcel uses to qualify a member of our assessment team and are responsible for assessing all the qualifications we offer. It encompasses all the assessment roles we offer, whether for General or Vocational Qualifications.

How do I apply and what is the selection process?

To apply or find out more information regarding Assessment Associate roles please visit www.edexcel.com/aa-recruitment and complete an online application by selecting the subject and level you are interested in. Your form will be reviewed by the Pearson Edexcel recruitment team and references will be requested. Successful applicants will then receive notification that they are on our register of available examiners. This can take up to 4-6 weeks depending on the volume of applications.

While we contract a large number of our existing AAs each year, we endeavour to offer a minimum of 10% of the available contracts to new AAs each year. These contracts are offered on a first come first served basis.

N.B. Please be aware that you will need to provide two referees in your application form, and that requests will automatically be emailed to them when you submit your application for processing. Both your referees need to be in positions more senior than yours (for example, your Head of Department, Deputy Head or Head Teacher) and relevant to the AA role you are applying for.

What is ePEN2?

ePEN2 is Pearson Edexcel onscreen marking software which allows you to mark responses to exam questions online.

How much will examiners get paid?

The majority of Pearson Edexcel marking is carried out online using our online marking system ePEN2. Pearson Edexcel facilitate the marking of scripts online by dividing them into 'items' and payment will be made per item. You will receive a contract detailing the number of items we'd like you to mark and the amount payable.

Although the fees differ across units, based on complexity to mark as well as time and effort required, an average payment to an Assessment Associate will be in the region of £500- £800. Payment will be converted to local currency and payable by BACs directly to Examiner's bank account.

Pearson Edexcel pay a fee for completion of the online standardisation meeting (OLS).

Last but not least, please note that Pearson Edexcel only contracts Examiners for one exam series at a time, in this instance, its January 2019. The number of Examiners contracted depends on the number of candidates entered for a subject/unit, and the amount of work allocated to each person, so this may vary slightly from the allocation number stated on the Examiner's contract.

How do I register my bank details?

Once appointed for the role, your confirmation letter will include details of how to register on our online payroll system.