



Pearson

External Examiner (EE)

Higher Nationals Early Childhood Education and Care

Purpose of this Role

- Undertake sampling of assessment and internal verification decisions for units from the Higher Nationals in Early Childhood Education and Care to affirm national standards have been achieved and upheld
- Monitor through external examiner sampling and visit activities, centres' compliance with Pearson quality assurance expectations for RQF BTEC Higher National programmes
- Support centres during the sampling process
- Support centres in the delivery of BTEC Higher National programmes to national standards.

Key Accountabilities

Covering a defined range of programmes within a PSA, the External Examiner will:

- Undertake sampling of assessed student work within defined parameters and rules to establish that centres are assessing learning outcomes in accordance with Pearson standards for its Higher National qualifications
- Provide sampling-related support and development to centres
- Produce reports for centres and Pearson on the sampling undertaken, outcomes reached and support provided
- Apply appropriate sanctions in consultation with the team leader where it is deemed assessment outcomes are not consistent with the published national standards being met
- Produce targeted actions for centres to assist with remedial action where national standards are not being upheld
- Support centres to understand and implement identified actions
- Facilitate the senior external examiner in sourcing materials for training and standardisation
- Report back to Pearson and centres following EE activity within agreed service-level agreements
- Undertake any other duties appropriate to the work of Technical and Professional Assessment in relation to this role

Previous Experience:

Essential:

- Significant experience in delivering and assessing BTEC Higher National qualifications in the early childhood subject area
- Hold a qualification at least at Level 6 and a full and relevant competence qualification for working in early childhood education and care
- Participation annually in online training and standardisation and successful completion of the set standardisation activity

Desirable:

- Evidence of recent Continuous Professional Development (CPD) in the field of early years education and care
- A willingness to use technology-based approaches to communication and centre support

Skills and Knowledge

Essential:

- Excellent communication, written, verbal, IT and interpersonal skills
- A good working knowledge of the specifications that comprise the area of expertise for the role
- A customer-focused approach
- The need to meet deadlines
- Develop and monitor clear action plans
- Ability to work effectively as part of a team

Desirable:

- Word processing and intermediate Excel skills

About Pearson

- We value the power of inclusive culture and embed diversity and inclusion in everything we do. Pearson promotes a company culture where differences are embraced as strengths, opportunities are equal and accessible, consideration and respect are the norm. Through our talent, we believe that diversity and inclusion make us a more innovative and vibrant company. People are at the centre of our company. We are committed to a sustainable environment and workplace ecosystem where talent can learn, grow, and thrive.
- Welcome to Pearson, the world's leading learning company. We provide content, assessment and digital services to learners, educational institutions, employers, governments and other partners globally.
- We are the UK's largest awarding body and offer qualifications that are globally recognised and benchmarked, with educational excellence rooted in a range of General and Vocational courses.